

RED HILL CONSOLIDATED SCHOOL



FIRST AID POLICY

PURPOSE

To ensure the school community understands our school's approach to First Aid for students.

SCOPE

First Aid

POLICY

From time to time Red Hill Consolidated staff might need to administer First Aid to students at school or school activities.

Parents/Carers should be aware that the goal of First Aid is NOT TO DIAGNOSE or treat a condition.

In the case of an emergency, school staff may call Triple Zero "000" for an ambulance at any time.

STAFFING

The principal will ensure that Red Hill Consolidated has sufficient staff with the appropriate levels of first aid training to meet the first aid needs of the school community.

Red Hill Consolidated First Aid Officer

Ms Louise Aston

Further trained staff:

Mr Gus Wettenhall – Acting Principal

Mrs Jo Barnes – Acting Assistant Principal

Mrs Nikki Heffernan – Acting Assistant Principal

FIRST AID KITS

Red Hill Consolidated will maintain:

- A major first aid kit which will be stored in the First Aid Room.
- 10 portable first aid kits which may be used for excursions, camps, or yard duty. The portable first aid kits will be stored in the corridor cupboard, located next to the First Aid room.
- Louise Aston – First Aid Officer will be responsible for maintaining all first aid kits.

CARE FOR ILL STUDENTS

Students who are unwell should not attend school.

If a student becomes unwell during the school day they may be directed to the First Aid room and monitored by staff. Depending on the nature of their symptoms, staff may contact parents/carers or an emergency contact person to ask them to collect the student.

FIRST AID MANAGEMENT

If there is a situation or incident which occurs at school or a school activity which requires first aid to be administered to a student:

- Staff who have been trained in first aid will administer first aid in accordance with their training. In an emergency situation, other staff may assist in the administration of first aid within their level of competence.
- In a medical emergency, staff may take emergency action and do not need to obtain parent/carer consent to do so. Staff may contact Triple Zero “000” for emergency medical services at any time.
- Staff may also contact NURSE-ON-CALL (on 1300 60 60 24) in an emergency. NURSE-ON-CALL provides immediate, expert health advice from a registered nurse and is available 24 hours a day, 7 days a week.
- If first aid is administered for a minor injury or condition, Red Hill Consolidated will notify parents/carers by sending a First Aid note home with the student concerned.
- If first aid is administered for a serious injury or condition, or in an emergency situation, school staff will attempt to contact parents/carers or emergency contacts as soon as reasonably practical.
- If staff providing first aid determine that an emergency response is not required but that medical advice is needed, school staff will ask parents/carers, or an emergency contact person, to collect the student and recommend that advice is sought from a medical practitioner.
- Whenever first aid treatment has been administered to a student Red Hill Consolidated will:
 - record the incident on Sentral
 - if first aid was administered in a medical emergency Red Hill Consolidated will follow the emergency matrix protocol.

In accordance with guidance from the Department of Education and Training, analgesics, including paracetamol and aspirin, will not be stored at school or provided as a standard first aid treatments. This is because they can mask signs of serious illness or injury.

FURTHER INFORMATION AND RESOURCES

- RHCS Asthma Policy
- RHCS Anaphylaxis Policy
- RHCS Epilepsy Policy
- RHCS Health Care Needs Policy

REVIEW CYCLE

This policy was last updated in May 2019 and is scheduled for review in 2021.